

**PROVINCE PARK CONDOMINIUM ASSOCIATION, INC. – SALES APPLICATION**

c/o Schoo Association Management, LLC  
9403-C Cypress Lake Drive  
Fort Myers, FL 33919  
Phone 239/362-3091\* Fax 239/362-0894  
[www.provinceparkcondos.com](http://www.provinceparkcondos.com)

PLEASE READ THIS APPLICATION CAREFULLY AND FILL IN ALL BLANKS. FAILURE TO COMPLETE THIS APPLICATION CORRECTLY AND TO PROVIDE ALL REQUIRED SIGNATURES WILL RESULT IN DELAYING APPROVAL OF THIS APPLICATION.

- There is a **\$150.00** non-refundable application fee for all Sales.
- Copy of sales agreement must be submitted with the completed application.
- **ALL unit occupants who are not owners and are 18 years of age or older MUST complete a background check and sign a rules compliance form signifying they have received a copy of the Association’s Rules and Regulations. There is a nonrefundable **\$25.00** charge per person for a background check. **Please note charges for international background checks vary and will exceed the US domestic rate of \$25.00.****
- ALL OWNERS (and unit occupants who are not owners) must sign a rules compliance form signifying they have received a copy of the Association’s Rules and Regulations.



**A copy of a current and valid Driver’s License is required for anyone 18 or older.**  
Checks are payable to Province Park Condominium Association. **Copy of sales agreement is required.**  
Application must be turned in at least **30** days prior to closing. **FOR EMERGENCY PURPOSES, ALL PURCHASERS ARE REQUIRED TO PROVIDE A COPY OF THEIR UNIT KEY TO SCHOO ASSOCIATION MANAGEMENT, LLC.**

Application date: \_\_\_\_\_ Approximate closing date: \_\_\_\_\_

**Seller/Owner’s Name and Address:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- We plan to use the premises for:
- permanent residence
  - part time residence
  - part time residence/rental
  - rentals only

Province Park Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

**Realtor’s Contact Information:**

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
Agency: \_\_\_\_\_ Email: \_\_\_\_\_

**Applicant’s Name and Contact Information:**

Name \_\_\_\_\_ Telephone Number \_\_\_\_\_  
Spouse’s Name \_\_\_\_\_ Email: \_\_\_\_\_  
Current Address: \_\_\_\_\_  
Email Address:(REQUIRED –Only To Be Used for Notices & Emergencies) \_\_\_\_\_

**Occupants other than applicant:**

Name \_\_\_\_\_ Age \_\_\_\_\_  
Name \_\_\_\_\_ Age \_\_\_\_\_

Presently Employed By: \_\_\_\_\_

Personal References

1. \_\_\_\_\_ Phone number \_\_\_\_\_  
2. \_\_\_\_\_ Phone number \_\_\_\_\_

**ALL OWNERS/OCCUPANTS MUST REGISTER THEIR VEHICLES (If you need additional room, please write on the back of this form)**

Type of vehicle \_\_\_\_\_ License Number \_\_\_\_\_  
Type of vehicle \_\_\_\_\_ License Number \_\_\_\_\_

In case of emergency, contact: \_\_\_\_\_

**Pets: A NONREFUNDABLE CHARGE OF \$100 PER DOG IS REQUIRED AND THERE IS A LIMIT OF 2 DOGS PER HOUSEHOLD THE ASSOCIATION PROHIBITS AGGRESSIVE DOG BREEDS OR DOGS WEIGHING OVER 25 LBS. (WHICH INCLUDES ANTICIPATED FUTURE GROWTH).**

**\*\*THE PROVINCE PARK CONDOMINIUM ASSOCIATION REQUIRES ALL DOG OWNERS TO SUBMIT PROOF THEIR DOGS(S) HAVE ALL REQUIRED VACCINATIONS, ALONG WITH A PICTURE OF THE DOG(S), AND ALSO A PICTURE OF THE DOG(S) TAG(S). DOCUMENTATION MUST BE ATTACHED TO THE SALES AND RENTAL APPLICATION.\*\***

Pet \_\_\_\_\_ Type \_\_\_\_\_ Weight \_\_\_\_\_  
Pet \_\_\_\_\_ Type \_\_\_\_\_ Weight \_\_\_\_\_

**ALL APPLICANTS MUST SIGN EACH OF THE ITEMS IN THE FOLLOWING SECTION**

**\*\*SATELLITE DISHES:** Completion of an ARC Request for Modification (ARC) form and Board Approval is required prior to the installation of any satellite dish. Additionally, there will be a \$100.00 refundable deposit required for any owner or renter who wishes to install a satellite dish. Refund of the satellite dish deposit is subject to the removal of the dish prior to the owner or renter vacating the Unit. All satellite dishes that are installed without prior approval from the ARC Committee will be subject to removal by the Province Park Condominium Association at the owner's expense.\*\* To make arrangements, contact Pat Schoo at Schoo Association Management, LLC at 239-362-3091.

*My signature below indicates I have been advised of this policy and indicates my acknowledgement that I will be considered in noncompliance of Associations rules if I fail to adhere to instructions concerning satellite dishes.*

SIGNATURE \_\_\_\_\_ AND \_\_\_\_\_

**\*\*PROHIBITED VEHICLES:** No recreational vehicle, motor home, bus or commercial vehicle of any kind shall be permitted to be parked on Condominium Property between the hours of 10:00 p.m. and 6:00 a.m. the following morning. No boats, boat trailers, or trailers of any kind, or campers, or mobile homes shall be permitted to park on the Condominium Property. *My signature below indicates I have been advised of this policy and indicates my acknowledgement that I will be considered in noncompliance of Associations rules if I fail to adhere to instructions concerning prohibited vehicles.*

SIGNATURE \_\_\_\_\_ AND \_\_\_\_\_

**\*\*PODS:** Storage PODS are only permitted in the Province Park community for a maximum period of 72 hours. There is a limit of 2 PODS and a \$300 cash only deposit is required PER POD (i.e., \$300 for 1 POD; and \$600 for 2 PODS). Refund of the deposit is subject to removal of the POD unit within the 72 hour period; otherwise, the deposit will be forfeited. PODS must be placed either in a visitor parking space at the garden homes area of the Province Park Condominium community or in front of the garage door in the coach area of the community. To make arrangements, contact Pat Schoo at Schoo Association Management, LLC at 239-362-3091.

*My signature below indicates I have been advised of this policy and indicates my acknowledgement that I will be considered in noncompliance of Associations rules if I fail to adhere to instructions concerning Storage PODs.*

SIGNATURE \_\_\_\_\_ AND \_\_\_\_\_

**\*\*IMPORTANT INFORMATION FOR SECOND FLOOR OWNERS** Any second floor owner who desires to install (in place of carpeting) any hard surface floor covering (e.g. marble, slate, ceramic tile, parquet, hardwood, etc.) must first complete an ARC form and the ARC form must be approved by the Province Park Condominium Association Board of Directors. Furthermore, the owner must familiarize them self with information regarding the Second Floor Noise Abatement Flooring Guidelines contained in the Province Park Condominium Rules and Regulations. To make arrangements to receive an ARC form, contact Pat Schoo at Schoo Association Management, LLC at 239-362-3091 or request one at the clubhouse office.

*My signature below indicates I am purchasing a second floor unit and have been advised of this policy and indicates my acknowledgement that I will be considered in noncompliance of Associations rules if I fail to adhere to instructions concerning installation of hard surface flooring.*

SIGNATURE \_\_\_\_\_ AND \_\_\_\_\_

We have received and read a copy of the Declaration of Condominium for Province Park Condominium Association, Inc. We agree to abide by all of its provisions and those of recorded documents and by all Rules and Regulations made pursuant thereto.

**SIGNATURE** \_\_\_\_\_ **AND** \_\_\_\_\_

*NOTE:* Signature(s) authorizes the Association to secure credit and other information.

I hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_\_, personally appeared before me, \_\_\_\_\_, known to me to be the individual described in and who executed the same freely and voluntarily for the purpose therein expressed.

Commission Expires \_\_\_\_\_ Notary Public \_\_\_\_\_

State of \_\_\_\_\_

**INSURANCE DISCLAIMER**

If an Owner of Unit/Home elects not to purchase and maintain property and liability insurance, then said Owner is deemed to acknowledge and agree that it, he or she bears the financial responsibility for all damages to the Unit/Home and personal property and contents therein, including, but not limited to, the responsibility to rebuild said Unit/Home as required by the Association’s Governing Documents and applicable law.

Acknowledgment of Owner(s):

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Address of Unit/Home: \_\_\_\_\_

Date: \_\_\_\_\_